

Vacancy Announcement – Technical Manager

The Southern African Development Community Accreditation Services (SADCAS) is a multi-economy accreditation body established in terms of Article 15 B of the Technical Barriers to Trade (TBT) Annex to the SADC Protocol on Trade with the primary purpose of ensuring that conformity assessment service providers operating in those SADC Member States which do not have national accreditation bodies are subject to an oversight by an authoritative body. SADCAS services the accreditation needs of 14 SADC Member States namely: Angola; Botswana; Comoros, Democratic Republic of Congo (DRC); Eswatini; Lesotho; Madagascar; Malawi; Mozambique; Namibia; Seychelles; Tanzania; Zambia; and Zimbabwe. By assuring technical competence through accreditation, SADCAS plays a key role towards the achievement of SADC goals in trade facilitation and in the protection of health, safety and the environment.

The following post tenable in Gaborone is currently on offer:

- **Technical Manager**

MAIN PURPOSE OF THE JOB

To provide overall management of accreditation processes including the management of the pool of assessors and to represent SADCAS to its clients and in regional and international accreditation fora on technical issues.

KEY RESULT AREAS

- Strategy development, planning, implementation and reporting
- Management of operations
- Management of assessors and technical experts
- Management of subordinate staff
- Stakeholder relationships management
- Representation of SADCAS in relevant technical regional and international accreditation forums
- Manage the mentoring/monitoring of assessors and trainee assessors
- Safeguarding impartiality of SADCAS services

QUALIFICATION & EXPERIENCE

- Degree in a technical field
- Qualifications in Business Management; Quality Management Systems and or Project Management
- Knowledge of Accreditation Management Systems e.g. ISO/IEC 17025; 17011, ILAC and IAF requirements
- A minimum 10 years technical experience with at least 3 years in a management position
- Accreditation management or systems management experience is an added advantage

REQUIRED SKILLS AND COMPETENCIES

- Strategic thinking skills abilities
- People management skills
- Analytical skills
- Logical reasoning
- Financial management skills.
- Good written and verbal communication
- Computer literacy – MS Office (Excel, Word, PowerPoint,)
- Stress tolerance/management
- Ability to manage change

SUBMISSION

Interested and suitably qualified candidates who are up for the challenge are encouraged to email a motivational letter, CV (maximum 5 Pages) and certified copies of qualifications to info@sadcas.org

CLOSING DATE: 30 September 2019

CORRESPONDENCE WILL BE LIMITED TO SHORTLISTED CANDIDATES ONLY.